

MOSAIC HARMONY  
MINUTES OF BOARD MEETING  
Thursday, November 9, 2023

**Attending** (virtual): Sabine Creamer, Crystal Jefferson, Sallie Williams, Hey-Jin Kong, Jim Price, Claudia Stallings, Karen Stern, Jan Callaway, Peggy Kramer

The meeting was called to order at 7:21

The Minutes of the 10/12/2023 Board meeting were approved. The webmasters will post the minutes on Moha's website.

**Treasurer Report:**

Jim reviewed the annual budget process so that board members are familiar with what the income and expenses are and how the budget is determined. Most of the choir's income is generated from donations from members and supporters, not from concerts and dues. The Treasurer is working with Kim to develop a more detailed budget for the 30<sup>th</sup> Anniversary Concert.

Members have expressed a desire to have more visibility into the finances of the choir. The board discussed how best to update members and decided that the Treasurer will provide a brief overview that will be included in the minutes. Below is the October 2023 Budget Summary:

**October 2023 Budget Summary**

Income: \$3,107 (Primarily from Members' Dues and Donations)

Expenses: \$6,252 (Primarily Wages and Annual Liability Insurance)

Net Monthly loss: \$3,144

Year to Date gain: \$7,298

**Fundraising Report:**

Giving Tuesday is November 28, 2023. Claudia will make an appeal to the choir at the next rehearsal. We hope many choir members will donate either before, or on Giving Tuesday. The annual fundraiser Do Tell Mama is scheduled for January 13, 2024. The SignUpGenius for Do Tell Mama is now open.

**Grants Report:**

Mosaic Harmony received a \$500 grant from the advertising specialties company 4imprint.com. The grant is in the form of a merchandise credit. Board members discussed how to use the credit. After discussing options such as distributing swag to new members or offering swag as a concert raffle, the consensus was to order tote bags with the Mosaic Harmony logo. Sallie will complete the order 4imprint tote bag order. There was a question about the ways which Laura W. offered to assist with grants. Crystal will review the offer letter sent to Laura W. when she was hired.

## **Membership and SAG Update:**

Supporting Memberships: 8

Singing Memberships: 43

Jan, as the board's representative to SAG, reported that if choir members have questions about SAG's role, SAG reports directly to the Mosaic Harmony Board. Jan is the Board Representative at SAG meetings. All significant actions by SAG will be reported in the monthly Board Minutes. The focus of the last SAG meeting held on October 18, 2023, was assisting Moha in selecting a non-profit group to invite to our Annual Spring Concert. The guests will attend free. Sallie will apply for the ArtsFairfax Ticket Subsidy grant to offset the cost of the tickets. The three organizations SAG recommended Sallie contact are Annandale Christian Community for Action (ACCA), <https://accacares.org>, the Fairfax-Falls Church Community Services Board, <https://www.fairfaxcounty.gov/community-services-board/>, and the English Empowerment Center in Falls Church, <https://englishempowermentcenter.org/about/>. Sallie will coordinate outreach to these non-profits.

## **Community Building Report:**

Hey-Jin reported that the team (Hey-Jin, Teresa, Karen Flann and Lauren Ramenofsky met to discuss upcoming activities. One idea is to highlight a short feature of one new member in the monthly newsletter. Hey-Jin will ask for a volunteer to coordinate a choir-wide trip to the Kennedy Center to see the Washington Performing Arts Children of the Gospel Choir performance, Tuesday, February 6, 2024, 7:30 p.m. at the Kennedy Center Terrace Theater. David sings with this group. Other upcoming community building events are member-sharing of holiday traditions and an origami project, details TBD.

## **Concert Report:**

Sabine provided the board with feedback from our recent November 5<sup>th</sup> concert at Annunciation Catholic Church. There were approximately 75-80 attendees. Our next performance will be January 21, 2024, at the Northern Virginia Mental Health Institute. Sabine was successful in getting the NVMHI concert after several years of the facility being closed to outside groups due to COVID-19. The desired concert is 45 minutes of singing. NVMHI has no budget to pay Mosaic Harmony's standard fee but they have made a donation in the past and Sabine expects they will offer a donation this year. On February 4, 2024, we will perform at the Interfaith Harmony Concert at Temple Rodef Shalom. Sabine and David are seeking details about which other groups will perform. Karen stated that there are no significant updates from the 30<sup>th</sup> Anniversary Concert Committee. The choir home page now has a countdown clock to highlight the June concert and tickets are available on Eventbrite. Jim has been speaking with several potential donors who are considering sponsoring Mosaic Harmony's June concert.

The meeting adjourned at 9:00 pm